

MEMORANDUM OF UNDERSTANDING

ADMENDMENT #1

Southwest Human Resource Agency (SWHRA) and Haywood County, Tennessee enter into this MOU as follows:

WHEREAS, the County desires to contract with SWHRA for the administration of the Tech Helps Program, which aims to provide technology assistance and support to eligible individuals within Haywood County; and

WHEREAS, SWHRA has the expertise, capacity, and resources necessary to effectively administer the Tech Helps Program in accordance with the requirements and objectives set forth by the County;

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the parties agree as follows:

1. **Scope of Services:** a. SWHRA shall administer the Tech Helps Program, including but not limited to program implementation, participant outreach, technological assistance, reporting, and compliance with applicable regulations. b. SWHRA shall ensure that all services provided under this MOU meet the necessary standards and align with the objectives of the program.
2. **Term:** a. This MOU shall commence on **March 1, 2025**, and shall remain in effect until **October 31, 2026**, unless otherwise extended or terminated as provided herein.
3. **Funding and Payment:** a. The County agrees to provide SWHRA with funding in the amount of Twenty Thousand Dollars (**\$20,000.00**) for the administration of the Tech Helps Program. b. Payments shall be made in accordance with a mutually agreed-upon schedule, subject to SWHRA's submission of proper documentation and reports as required by the County.
4. **Reporting and Compliance:** a. SWHRA shall provide regular reports to the County regarding program progress, expenditures, and outcomes. b. SWHRA shall maintain records and documentation for audit and compliance purposes in accordance with applicable laws and policies.

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Understanding as of the date first written above.

HAYWOOD COUNTY, TENNESSEE

Name: _____

Title: _____

Date: _____

SOUTHWEST HUMAN RESOURCE AGENCY

Name: Mitch Smith

Title: Executive Dir

Date: 7.22.24