



Haywood County Audit Committee
Tuesday, March 18 2024, 3:00PM
Historic Haywood County Courthouse Courtroom
Committee Members 2024-2025
Sharon Hayes, Chair • Rhonda Thompson, Vice Chair
Richard Jameson • Charlie Tripp

Meeting Agenda:

1) Call to Order - Determination of Quorum – Welcome & Introductions

2) Approval of Minutes – Previous Meeting 5-29-2024 *attached to email*

3) Public Comments on Agenda Topics

4) Overview of FY2024 State Audit – *report linked*

<https://comptroller.tn.gov/content/dam/cot/la/advanced-search/2024/county/FY24HaywoodHotSheet.pdf>

5) Follow-up on the Two Audit Findings

1. OFFICE OF COUNTY MAYOR

**** General ledger payroll deduction accounts were not reconciled with payroll reports and payments.

2. OFFICE OF CHIEF ADMINISTRATIVE HIGHWAY OFFICER

**** Competitive bids were not solicited for the purchase of a trailer.

6) Internal Control & Best Practices

7) Future Audit & Timeline

8) Official Report to County Commission due by June 2024

9) Other Business

10) Adjournment & Next Meeting