



Haywood Local Government/Rules Committee (LGC)

Tuesday, December 10, 2024, 4:30PM – 5:15PM

Haywood Justice Center - Conference Room

Committee Members - Commissioners

Sharon Hayes (Chair) • Alan O'Quin (Vice Chair)

Jim Duke • Dell Phillips • Rhonda Thompson

Minutes:

I. Call to Order & Determination of Quorum

Hayes called the meeting to order and declared a quorum, with committee members in attendance as follows: Commissioners Hayes, O'Quin, Duke, Phillips, Thompson.

II. **Approval of Minutes** – Minutes for November 10, 2024 were duly approved upon motion.

III. **Public Comments on Agenda** – Three at two minutes each; hearing none this item was closed.

IV. **Draft Resolution for the Capital Improvement Plan (CIP) Committee** – In continuation from the previous LGC meeting, the committee took up the recommendation of long-term capital planning. Hayes distributed a draft resolution to established the CIP Committee. The draft reflected previous discussions by LGC, recommendations by CTAS, and comments from County Attorney Levy. The LGC made revisions as to the composition of the CIP Committee and agreed to circulate the draft resolution for input from county officials. The feedback will be incorporated, and the proposed resolution reviewed with CTAS's Kelsey Schweitzer, who has furnished sample plans from other counties for our modeling. From there, the Resolution to Establish a CIP Committee will be presented to County Commission in January or February.

V. **Resolution Requesting the 114th Session of the Tennessee General Assembly to Allocate One Half of the Real Estate Transfer Tax to the County, Where the Tax was Collected, on a Recurring Basis** - This resolution from the Tennessee County Services Association (TCSA) requests the Tennessee General Assembly to allocate one-half of the real estate transfer tax to the county where the tax was collected. The resolution reflects action by the TCSA "...to ask the state to share a portion of the real estate transfer tax with the county where the tax is collected...[to] create a new (and growing) pot of state-shared revenue to help counties fund the critical infrastructure and services they provide."

An additional provision was incorporated by the LGC as follows: That the revenue collected locally will be applied annually as a dedicated revenue stream to fund capital budget priorities recommended by the Capital Improvement Plan Committee upon the approval of the Haywood County Commission, to the extent permitted under state law.

Once adopted locally, the resolution will be submitted to members of the Tennessee General Assembly representing Haywood County. The LGC affirmed the benefits of this potential revenue stream for the county, particularly with the backlog of capital needs. The committee voted unanimously to recommend the resolution to County Commission in December.

VI. **Updates & Progress on Previous Actions** – status briefs were given on the following:

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| a. Commissioner Training | d. Museums Docents & Archives Manager |
| b. County Financial Structure / Consolidation | e. Human Resources Committee |
| c. Public Records Commission & Archives | f. County Planner |

VII. **Next Meeting** – standing meeting, second Tuesday of the month, at 4:30p
Adjournment

Respectfully submitted, Commissioner Sharon Hayes