



## **Haywood County Local Government/Rules Committee (LGC)**

**Tuesday, November 12, 2024, 4:00PM**

**Justice Center Conference Room**

**Committee Members 2024-2025**

**Sharon Hayes, Chair • Dell Phillips, Vice Chair**

**Jim Duke • Alan O'Quin • Rhonda Thompson**

### **Meeting Agenda:**

- 1) Call to Order - Determination of Quorum – Welcome & Introductions**
- 2) Approval of Minutes** – Previous Meeting 9-10-2024
- 3) Public Comments on Agenda Topics** *Maximum three speakers/two minutes each*
- 4) Election of Officers**
- 5) CTAS - Kelsey Schweitzer–County Financial Structures & Consolidation**
- 6) CTAS - Kelsey Schweitzer–County Capital Improvement Plans / CIP Committee**
- 7) Resolution– Real Estate Transfer Fees / Potential Revenue Stream for Capital**
- 8) Brief Updates & Progress on Previous Actions**
  - a. Commissioner Training Resolution Approved by County Commission– Sept 2024**  
Four commissioners attended capital planning training in October: Farrington, Hayes, O'Quin, Phillips; next is CTAS Environmental on Nov 12
  - b. Public Records Commission & Archives-** Resolution to establish the Haywood County Archives was approved by County Commission 9-16-2024. The Budget Committee was not in favor of the archives fee resolution in their meeting on 10-14-2024; instead, they requested information on costs of archives setup.
  - c. Museums & Archives-** job descriptions & budget estimates to Budget Committee, June 2024
  - d. Human Resources Committee–** Commissioner Thompson – subcommittee screening underway; may be impacted by hiring freeze approved by Commission October 2024
  - e. Proposed Commission Board Room–** Mayor took over the project in August 2024
  - f. County Planner** – JECDB Recommended 2-20-2024 – Position drafted and pending
  - g. Other**
- 9) Future Meetings – Consider Time & Dates - Adjournment**